Minutes of PPG Meeting Monday 24th February 2025 @ 2pm

Held at Thaxted Surgery

**Attendance:**

Diane, Jill, Carol, Pauline, Andrea, Andy, Valerie, Sue B, Sheila, Margaret, Jane, Monica, Nikki, Janet, Joan, Jo, Sue R

**Apologies:**

Keith

1. Welcome by Jo
2. Great result for raffle
3. Emails received re profit, all positive
4. New screen working well, needs more patience from patients
5. Quiz Night has been reschedule from 31st May to 12th July due to Morris weekend. 9 tables, 6 people per table, £5 per head – bring drinks and nibble, raffle prizes needed.

Jane and Joan to sell raffle tickets on the night

1. The ICB (Integrated Care Board) reduced the amount of laptops provided for the Doctors, so the PPG has unanimously agreed to provide two extra laptops, one for Dr Aylett and another for Dr Simba at a price of £857.00 excl VAT each
2. Cost to provide new door opening system/automatic opening to be investigated. Jess to ask Cassy from Pam’s Place for some information
3. Questions were raised regarding patient appointments. Jess said they are staggered throughout the month with a rolling release
4. The dado rail is excellent. Staff and patients are happy
5. Question raised about assisting visually impaired patients to sign in at reception and Jess is going to ask a “champion” for the visually impaired to walk through and around the surgery
6. Baby cardigans being knitted by husband of a committee member to be sold in the surgery – donations minimum £3.00 per cardigan
7. Discussion around Facebook page for the PPG; committee decided its probably more trouble than its worth
8. Jess has requested that one of the upcoming meetings is scheduled to start at 11am to allow for the attendance of a Doctor
9. Date of next meeting 12th May 2025 at 11am at the Doctors Surgery
10. Meeting finished at 2:45pm